

Transcript

A student's transcript is an official academic record of all courses students have taken while enrolled at the college. It reflects all transfer or course exemptions that students received.

1. Academic transcripts are confidential and will not be release by the Registrar to a third party without proper written authorization.
2. Transcripts may only be requested through the Registrar Office using the official transcript request form and payment of the applicable fees.
3. All official transcripts bear the seal of the institution and the signature of the Registrar.
4. Student's requesting transcript to be sent outside of The Bahamas must pay the appropriate courier fees. The college will not be held responsible for students who choose to send official transcripts via mail.
5. No transcript will be processed for students who have financial obligations to the college.
6. Official transcripts will not be issued to students however unofficial transcripts may be viewed via POPULI.
7. Transcripts issued to BAMSI by other institutions for use for transfer of credit becomes the property of the college and will not be issued to students.