

# Examination

## Challenge Examination

A Student who has received formal training in a particular subject from an institution not recognized by the College or who may have acquired knowledge in a particular subject by relevant work experience might qualify to receive credits for a particular course through a Challenge Examination.

1. Challenge Examinations must be applied for at the time of admission into the College and applicants are required to pay a fee for taking each Examination. Students who pass the Challenge Examination will receive a Pass (P) grade and will be required to pay for the course before credits will be awarded. Challenge Examination grades will not affect the students GPA.
2. Permission to take a Challenge Examination must be approved by the Academic Dean. Students who receive credit for a course on the basis of their performance in a Challenge Examination will also be given credits in pre-requisite courses. A maximum of 9 credits for any programme may be obtained via Challenge Examinations.
3. Research courses and course with a lab component will not be considered for challenge examination.
4. Students are not allowed to take a challenge Examination for a course(s):
  1. which they have previously enrolled,
  2. or which they are currently enrolled in
    1. A student cannot repeat a Challenge Examination within a year of the first attempt.  
Under no circumstances will a student be permitted to take a Challenge Examination for the same course more than twice.
5. In order to take a Challenge Examination to waive a course in a degree program the student must adhere to the following steps:
  - Confirm that a Challenge Examination exists for the course for which he/she is seeking credit.
  - Complete the Challenge Examination Application Form.
  - Submit the Challenge Examination Application Form to the Academic Dean's Office with all applicable signatures.
  - Pay the applicable fees once he/she has received notification that he/she has passed the Examination

## Examples of Unauthorized collaboration

- Working with another student to do lab work, review books, or develop a presentation or report
- Copying someone's lab data and representing it as your own.
- Other similar activities