

Registrar's Office

The Registrar's Office is responsible for maintaining the integrity of student's records and ensuring that the academic integrity of the institute is adhered to. The Office provides various services to students including, orientation, registration, preparation of official and transcripts, issuance of diplomas/ certificates, graduation, enrolment/ verification letters, course scheduling, and preparation of the institute's academic calendar, transfer of credits and exemptions. The Registrar oversees the function of the admissions office, financial aid and manages the recruitment process. Students are encouraged to visit the office or email at registrar@bamsibahamas.edu.bs for assistance.